



MINUTES

Executive Committee Meeting
Law Society of the Northwest Territories
Law Society Training Room
November 13, 2025

Attendance:

Chris Buchanan, President
Sandra MacKenzie, Vice-President
Alex Godfrey, Treasurer
Keelen Simpson, Member-at-Large
Jeff Round, Executive Director

Call To Order:

Chris called the meeting to order at 12:05 PM

Approval of the Agenda:

MOVED BY: KEELEN SIMPSON
SECONDED BY: SANDRA MACKENZIE

THAT the Agenda be approved.

CARRIED

Approval of Minutes

MOVED BY: ALEX GODFREY
SECONDED BY: SANDRA MACKENZIE

THAT the Minutes be approved.

Approval of the Consent Agenda:

MOVED BY: KEELEN SIMPSON
SECONDED BY: SANDRA MACKENZIE

THAT the Consent Agenda be approved.

CARRIED

FEDERATION OF LAW SOCIETIES OF CANADA:

Nothing to report

BUSINESS ARISING FROM THE MINUTES:

Rules of the Law Society:

Review of summary provided in the ED Report.

LSNT Employee Benefits Policy – review and discussion:

Chris has been reviewing the employment contract format.

Action item: Chris will share the revised employment contract format with the Benefits subcommittee.

Student at Law Education Plan

The Admissions Committee recommendation was discussed.

Action Item: Ramona to review the plan and provide comments prior to an electronic vote.

STANDING COMMITTEE REPORTS

None.

RULE/POLICY AMENDMENTS

None.

EXECUTIVE DIRECTOR'S REPORT

FATF AMLTF review

Approval to engage Frederica Wilson to operationalize the AMLTF recommendations provided to the three territories and provide CPD; and payment of reasonable expenses:

MOVED BY: ALEX GODFREY
SECONDED BY: KEELEN SIMPSON

THAT the Consent Agenda be approved.

CARRIED

RCMP MOU

- No update. Remove from agenda until signed.
- RCMP requested a meeting with the President to open channels of communication. Chris will defer meeting until new Executive is in place.

FINANCE REPORT:

Discussion over investment strategy following CIBC/RBC presentations and no changes will be made in accordance with the Finance Committee recommendation.

2026 Budget and Financial Statements Preview

Discussion over the budget, no changes to draft other than to add staff salary increases and AMLTF project.

Budget and Financial Statements will be presented with the above items added.

DISCIPLINE COMMITTEE:

- 10 active claims, 1 matter heading to Committee of Inquiry.
- 1 decision pending from sole inquirer.
- Action item: Request that Discipline Chair provide input on make-up of the Committee and number of vice-chair positions.

NEW BUSINESS:

- The Discipline Committee Lay Member Agreement was finalized and circulated to Lay Members.
- Keelen Simpson will be the Executive Liaison to the Wills and Estates Project

UPCOMING BUSINESS:

None.

IN CAMERA MOTION @ 12:40

MOVED BY: ALEX GODFREY
SECONDED BY: KEELEN SIMPSON

THAT the Motion be approved.

OUT OF CAMERA MOTION @ 1:22

MOVED BY: KEELEN SIMPSON
SECONDED BY: CHRIS BUCHANAN

THAT the Motion be approved.

Meeting Adjourned: 1:22 PM

MOVED BY: KEELEN SIMPSON
SECONDED BY: SANDRA MACKENZIE

THAT the Motion be approved.

Next Meeting: TBD following AGM

Chris Buchanan

[Chris Buchanan \(Jan 6, 2026 15:00:44 MST\)](#)

Chris Buchanan, President

Sandra Mackenzie

[Sandra Mackenzie \(Jan 8, 2026 10:35:31 MST\)](#)

Sandra Mackenzie , Vice President









2025-11-13 Draft Minutes Executive

Final Audit Report

2026-01-08

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