



LAW SOCIETY

OF THE NORTHWEST TERRITORIES

MINUTES

Executive Committee Meeting
Law Society of the Northwest Territories
Law Society Training Room
October 28, 2025

Attendance:

Sandra MacKenzie, Vice-President
Alex Godfrey, Treasurer
Sukhmanpreet Dhindsa, Secretary
Keelen Simpson, Member-at-Large
Ramona Pearson, Layperson (virtual)
Jeff Round, Executive Director
Margo Nightingale, incoming FLSC representative (virtual)
Mike Reddy, Finance Committee vice-Chair (virtual)
Ronald Halabi, Finance Committee Member (virtual)

Call To Order:

Sandra called the meeting to order at 12:03 PM

Approval of the Agenda:

MOVED BY: KEELEN SIMPSON
SECONDED BY: SUKHMAMPREET DHINDSA

THAT the Agenda be approved as amended to add A2J Committee Mandate and Social Committee Mandate to the Standing Committee reports on agenda.

CARRIED

CIBC INVESTMENT ACCOUNT REVIEW:

- Rolanda Campbell from CIBC attending
- Reviewed investments with Rolanda
 - o focus on longer term and higher yield bonds mostly.
 - o Many investments maturing this year.
- Explanation of bonds, which provides income to portfolio, are also market-linked. They are low risk, usually. Should be used in diversified portfolio. LSNT Investment Guidelines and security of principal favours investment in bonds.
- Explanation of unrealized gain/losses. Only actualized if we sell the asset.
- How to withdraw money: wait for bond to come due, just do not re-buy, if we need money
- Rolanda advised that she sees opportunity to invest differently as Investment Guidelines are dated.
- Action item: CIBC to provide managed account summary and proposal on what to do with our investments, keeping in mind our Investment Guidelines.

RBC INVESTMENT ACCOUNT REVIEW:

- Matthew Saunders and Phil Anselmo from RBC.

- Phil has been with bank for 40 years, next year is last year. Matt has been there for 25 years and will be taking over.
- RBC provided a summary in advance of meeting, which was briefly reviewed.
 - o Portfolio appears to be actively managed.
- RBC does not recommend any change to the investment strategy at this time.

It was noted during discussion that the Finance Committee will be meeting next week and will discuss investment and operational account balances and provide recommendations to the Executive.

Approval of Minutes

MOVED BY: ALEX GODFREY
 SECONDED BY: KEELEN SIMPSON

THAT the Minutes approved.

Approval of the Consent Agenda:

MOVED BY: ALEX GODFREY
 SECONDED BY: SUKHMANNPREET DHINDA

THAT the Consent Agenda be approved with the following changes:

- Amend SUKHMANNPREET's name on consent agenda

CARRIED

FEDERATION OF LAW SOCIETIES OF CANADA:

- Membership on FLSC Committees will be upcoming and discussed at FLSC
- Reviewed update from Jeff Round on FLSC conference and AGM

BUSINESS ARISING FROM THE MINUTES:

Rule of Law Campaign:

- Update provided. Nothing further arising.

Rules of the Law Society:

- Package received this week from Conway, still related to discipline. Two more packages related to discipline are expected.
- Packages have not been provided to discipline yet.
- Rules Committee Chair has received packages.
- Action item: Jeff to meet with Rules Committee; meeting not yet scheduled.

Cultural Competency Training Update:

- Update provided. Nothing further arising.

LSNT Employee Benefits Policy – review and discussion:

- Committee has not yet met.
- There is a concern due to lack of clarity that should be addressed before further work on staff employment contracts, particularly over northern allowance and vacation travel assistance.
- Action item: Committee to review and meet.

STANDING COMMITTEE REPORTS

Admissions

- Clarity required on bullet 2: is it individual or general.

Approval of the Terms of Reference:

MOVED BY: SUKHMANNPREET DHINDSA
SECONDED BY: KEELEN SIMPSON

THAT the Consent Agenda be approved with the following changes:

- Amend bullet 2 and separate into two paragraphs.

CARRIED

Approval directing Admissions Committee to review exam requirements of the LSNT

MOVED BY: ALEX GODFREY
SECONDED BY: SUKHMANNPREET DHINDSA

CARRIED

Action item: Education plan review moved to next meeting.

CPD

Approval of the Terms of Reference:

MOVED BY: ALEX GODFREY
SECONDED BY: KEELEN SIMPSON

THAT the Terms of Reference a be approved.

CARRIED

Rules

Approval of the Terms of Reference:

MOVED BY: ALEX GODFREY
SECONDED BY: KEELEN SIMPSON

THAT the Terms of Reference be approved.

CARRIED

Provide Rule.57 amendment recommendation to Conway Litigation for consideration in their Rules. Jeff to forward to Conway and advise Rules Committee and Ian Rennie.

Social

Approval of the Terms of Reference:

MOVED BY: ALEX GODFREY
SECONDED BY: RAMONA PEARSON

THAT the Terms of Reference be approved.

CARRIED

Access to Justice

Approval of the Terms of Reference:

MOVED BY: SUKHMANNPREET DHINDSA
SECONDED BY: ALEX GODFREY

THAT the Terms of Reference be approved.

CARRIED

Wills and Estates Project Update

SUKHMANNPREET excused from discussion.

Update provided on status of project and prior year finances.

Action item: Jeff to gather further information for review and discussion prior to AGM.

Bench and Bar Committee

- CBA agreed to take financial aspect – registrations, pay contracts, invoices.
- Will be hiring Alaina for event planning work.
- Event will be 1.5 days
- June 24/25/26, 2026.
- Surplus from last event (held by LSNT) will be used for upcoming event. LSNT to pay surplus to CBA.
- Sponsorship letters can be sent to firms to request funding for event.

RULE/POLICY AMENDMENTS

- Nothing further

EXECUTIVE DIRECTOR'S REPORT

FATF AMLTF review

- Review being conducted of Canada and law societies. All law societies must attend. Chance of territories being asked questions are small.

RCMP MOU update

- With RCMP for signing, no date set yet.
- RCMP recently signed MOU with one of the other jurisdictions.

FINANCE REPORT:

Terms of Reference:

Approval of the Terms of Reference:

MOVED BY: SUKHMANNPREET DHINDSA
SECONDED BY: KEELEN SIMPSON

THAT the Terms of Reference be approved.

- No questions arising.
- Finance Committee will be meeting next week.

Actuarial Review Update:

- Materials are in the meeting package, no questions were asked. Recommendations will be reviewed by the Finance Committee.

Q3 Financial Comparison:

- The financial position is healthy, similar at end of 2025 Q3 as at end of 2024 Q4.
- Registrations are up considerably. FTE count saw a ~20% increase. Revenue is correspondingly trending upwards. First year in last 5 with significant bump.
- At the end of Q3 ahead of Q4 of 2024.
- FTE count is by taking membership revenue from all sources and divide by full membership cost.

SECONDED BY:

RAMONA PEARSON

THAT the Motion be approved.

Next Meeting: November 13, 2025 at 12:00 pm

Sandra Mackenzie

[Sandra Mackenzie \(Jan 6, 2026 09:55:16 MST\)](#)

Sandra Mackenzie Vice-President

Sukhmanpreet Dhindsa

[Sukhmanpreet Dhindsa \(Jan 6, 2026 23:24:18 GMT+5.5\)](#)

Sukhmanpreet Dhindsa , Secretary









2025-10-28 Draft Minutes Executive

Final Audit Report

2026-01-06

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