

NOTICE TO THE PROFESSION

NOTICE *Section 48 of the Legal Profession Act*

TO: All Members of the Law Society of the Northwest Territories

Pursuant to Section 48 of the [Legal Profession Act](#), members are reminded that:

...Every member shall deliver to the Secretary on or before September 1 in each year certificates of the member and of a chartered accountant or certified general accountant, which shall be in the form set out in the rules and made up to the end of a 12-month fiscal period ending no earlier than June 1 of the previous year.

Scenario 1

- If you are a sole practitioner that operates a trust account in the Northwest Territories or
- If you are the Responsible Lawyer of a firm that operates a trust account in the Northwest Territories or
- If you are a sole practitioner that is located outside of the Northwest Territories but are insured by the Law Society of the Northwest Territories

You are required to complete and file the following with the Law Society of the Northwest Territories

1. Law Firm Self Report
2. Accountant's Report

Scenario 2

If you are a sole practitioner that is located in the Northwest Territories, and you do not operate a trust account
If you are the Responsible Lawyer of a firm that is located in the Northwest Territories that does not operate a trust account

You are required to complete and file the following with the Law Society of the Northwest Territories

- Law Firm Self Report

A reminder that all law firms located in the NWT or insured under the Law Society of the NWT mandatory insurance levy must designate a Responsible Lawyer. If you have not designated a Responsible Lawyer, please contact the Law Society to obtain a designation form.

TAKE NOTICE THAT members failing to file either a Law Firm Self-Report and an Accountant's Report, if required, by September 1, 2024 shall be automatically suspended from membership without further notice.

DATED at Yellowknife, Northwest Territories, this 28th day of May, 2024.



Jessica Copple
Executive Director
[Deputy Secretary-Treasurer]