**MINUTES**

Executive Committee Meeting

Law Society of the Northwest Territories

Law Society Training Room

April 12, 2022

**Attendance:**   
Sheldon Toner, President

Matthew Yap, Treasurer

Sandra Mackenzie, Secretary

Karin Taylor, Member at Large

Paul Andrew, Layperson  
Karen Wilford, FLSC Representative

Jessica Copple, Executive Director

Bob Wilson, Communications and Planning Coordinator

Regrets: Christina Duffy, Vice President

**Call To Order:**

President Sheldon Toner called the meeting to order at 12:07 PM.

**Approval of the Agenda:**

Moved BY: Sandra MACKENZIE

Seconded BY:  Matthew YAP

THAT the Agenda be approved as amended.

***CARRIED***

**Approval of the Consent Agenda:**

Moved BY: Karin TAYLOR

Seconded BY: Sandra MACKENZIE

THAT the Consent Agenda be approved as presented.

***CARRIED***

**Federation of Law Societies of Canada:**

Karen Wilford gave a verbal report on FLSC activities. The FLSC Council will be convening for an in-person meeting on April 24, 2022.

**Business Arising from the Minutes:**

Moved BY: Sandra MACKENZIE

Seconded BY: Matthew YAP

THAT the policy on Law Office Search Guidelines be approved as presented.

***CARRIED***

**Finance:**

1. Jessica Copple provided a variance report for the period up to April 6, 2022.
2. Moved BY: Sandra MACKENZIE

Seconded BY: Karin TAYLOR

THAT the Audited Financial Statements of the Law Society of the Northwest Territories for 2021 be approved.

***CARRIED***

**Discipline:**

1. Jessica Copple reported that there are currently ten discipline complaints being investigated, and one decision moving to judicial review.

**Rule/Policy Changes:**

**New Business:**

1. The planning for the annual meeting with the CBA-NT Executive to discuss matters of overlapping concern, including the annual golf tournament and the Presidents’ Dinner, was tabled.

The meeting moved in camera.

**Meeting Adjourned:** 1:17PM.

**Next Meeting:** May 11, 2022. Moving forward, meetings will occur on the first Tuesday of the month.

\_\_\_\_\_\_

Sheldon Toner, President Sandra Mackenzie, Secretary