**MINUTES**

Executive Committee Meeting

Law Society of the Northwest Territories

Law Society Training Room and ZOOM

October 22, 2021

**Attendance:**
Brad Patzer, President
Sheldon Toner, Vice President

Christina Duffy, Treasurer

Karin Taylor, Secretary
Sandra Mackenzie (by Zoom)

Paul Andrew, Layperson
Karen Wilford, FLSC Representative

Glenn Tait, Executive Director

Bob Wilson, Communications and Planning Coordinator

**Call To Order:**

 President Brad Patzer called the meeting to order at 12:08 PM.

**Approval of the Agenda:**

Moved BY: Karin TAYLOR

Seconded BY:  Christina DUFFY

 THAT the Agenda be approved as amended.

***CARRIED***

**Approval of the Consent Agenda:**

Moved BY: Sheldon TONER

 Seconded BY: Christina DUFFY

THAT the Consent Agenda be approved as presented.

***CARRIED***

**Federation of Law Societies of Canada:**

Karen Wilford gave a verbal report on ongoing FLSC initiatives, including the work being done on pathways into the legal profession.

 **Business Arising from the Minutes:** .

1. The drafting of law office search guidelines continues. A senior defence lawyer is reviewing them. The Executive Committee will review them at the next meeting.
2. Moved BY: Sheldon TONER

 Seconded BY: Paul ANDREW

THAT the criteria for the appointment of the Law Society of the Northwest Territories’ Federation of Law Society’s Council Member be approved as presented.

***CARRIED***

**Finance:**

1. Glenn Tait presented a Variance Report dated October 13, 2021.
2. Glenn Tait presented the draft Budget for 2022.

Moved BY: Christina DUFFY

 Seconded BY: Brad PATZER

THAT the Budget for 2022 be approved as presented.

***CARRIED***

**Discipline:**

1. Glenn Tait reported that there are currently four discipline complaints being investigated.

**Rule/Policy Changes:**

There are no rule or policy changes to report.

**New Business:**

1. Moved BY: Paul ANDREW

 Seconded BY: Christina DUFFY

THAT, on the recommendation of the Reconciliation Committee, members be allowed to claim participation in “The Path” and the “Living Wisely Together” programs towards their annual requirement for Continuing Professional Development.

***CARRIED***

1. The Continuing Professional Development Committee is recommending a return to in-person CPD sessions, in conjunction with a virtual option. This will require an upgrade to the current Law Society virtual meeting infrastructure. Staff will investigate options and report back to the Committee. Members will be required to provide proof of vaccination to access in-person sessions.
2. Moved BY: Karin TAYLOR

 Seconded BY: Sheldon TONER

THAT the proposed amendments to the Code of Conduct arising from the Second Consultation Report on Discrimination, Harassment and *Ex Parte* proceedings be accepted as presented*.*

***CARRIED***

1. Glenn Tait presented a report on the operations and maintenance costs associated with the Law Society lease.
2. Moved BY: Christina DUFFY

 Seconded BY: Sandra MACKENZIE

THAT the RAC application for Daryl J. Royer to act on A-1-AP-2016-000005 - Durocher v HMTQ and all related actions and proceedings be approved as presented.

***CARRIED***

1. Moved BY: Karin TAYLOR

 Seconded BY: Christina DUFFY

THAT Paul Parker be appointed as the Law Society of the Northwest Territories representative on the Legal Aid Commission.

***CARRIED***

1. Karin Taylor gave an update on the Access to Justice Committee.

The meeting moved in camera.

**Meeting Adjourned:** 1:17PM.

**Next Meeting:** TBA

Brad Patzer, President Karin Taylor, Secretary