



LAW SOCIETY
OF THE NORTHWEST TERRITORIES

NOTICE

Section 48 of the Legal Profession Act

TO: All Members of the Law Society of the Northwest Territories

Pursuant to Section 48 of the [Legal Profession Act](#), members are reminded that:

...[E]very member shall deliver to the Secretary on or before September 1 in each year certificates of the member and of a chartered accountant or certified general accountant, which shall be in the form set out in the rules and made up to the end of a 12-month fiscal period ending no earlier than June 1 of the previous year.

If you or your firm do not maintain a trust account:

You must complete and file with the Law Society a [Lawyer's Undertaking](#).

If you maintain a trust account and are a sole practitioner:

You must complete [Certificates of Accountant and Member in Form 2.4](#), parts A and C and ensure part B is completed by a chartered accountant and then file it with the Law Society.

If you work for a firm that maintains a trust account:

Your firm must complete [Certificates of Accountant and Member in Form 2.4](#), parts A and C and include your name on page 3 of part A. The Form must be completed in accordance with the instructions to the Form. Ensure that the Form is signed as required by the appropriate member(s) AND by the accountant before the Form is submitted to the Law Society. The completed form must then be filed with the Law Society.

TAKE NOTICE THAT members failing to file either a Lawyer's Undertaking or Form 2.4 by the 1st day of September, 2018 shall be automatically suspended from membership without further notice.

DATED at Yellowknife, Northwest Territories, this 13th day of December, 2017.

Donna Allen
Law Society of the Northwest Territories
Deputy Secretary