

**APPLICATION FOR CHANGE OF STATUS
FROM ACTIVE TO INACTIVE MEMBER**

(Paragraph 57(2)(a))

TO: The Secretary
Law Society of the Northwest Territories

I, _____, of _____ apply to change my status from an active member to an
(full name)
inactive member of the Law Society of the Northwest Territories.

1. My contact address is:

City/Town: _____ Territory/Province: _____ Postal Code: _____
Telephone: _____ Fax: _____
Email: _____

For active members who become inactive, your name may be published in the member's directory of the website of the Law Society of the Northwest Territories. This information cannot be withheld (see s. 14 Legal Profession Act and rules 34-38).

2. Check the box(es) that apply to you:

- I intend to cease the private practice of law in the Northwest Territories; or
- I intend to cease to be an active member of the Society.

3. You must submit, in accordance with subrule 62(2) of the Law Society Rules, a cessation of practice plan to the Executive not less than 14 days before the anticipated cessation of practice. Your plan must include (*see rule 62*)

- (a) the date when the anticipated cessation is to occur;
- (b) the intended disposition of all of the following that are within the control of the member and relate to his or her practice in the Northwest Territories:
- (i) open and closed files,
- (ii) wills, titles and other important or valuable documents,
- (iii) non-documentary valuables, and
- (iv) trust money, trust accounts and books of account.

4. You must, not more than 90 days after the cessation occurs, submit to the Executive a written report that includes a confirmation

- (a) of the disposition of those items referred to in paragraph 62(2)(b) of the Law Society Rules;
- (b) that all balances have been remitted to former clients or other persons on whose behalf they were held, or have, at the request of the former clients, been transferred to another active member with written instructions as to the conditions attaching to the balances; and
- (c) that the net interest earned on a pooled trust account has been remitted to the Northwest Territories Law Foundation in accordance with the Act.

5. (1) Since the later of my Application for Admission in Form 2.1 or my last Application for Renewal or Reinstatement in Form 2.22, no disciplinary proceedings are pending or have been taken against me as a member of the societies or bodies listed in subsection (1), other than:

(2) The results of any disciplinary proceedings taken against me were:

(3) Since the later of my Application for Admission in Form 2.1 or my last Application for Renewal or Reinstatement in Form 2.22, no claims for lawyer's professional liability insurance are pending or have been made against me as a member of the societies or bodies listed in subsection (1), other than:

(4) The results of any claims for lawyer's professional liability insurance listed in subsection (5) were:

5. I certify that the information I have provided in or annexed to this application is correct.

6. I undertake with the Law Society of the Northwest Territories that I will, during my enrolment, well and faithfully keep and perform all my obligations as a barrister and solicitor and as a member of the Society and abide by the *Legal Profession Act*, the *Rules of the Law Society of the Northwest Territories* and the requirements of the Law Society.

7. I authorize the Law Society of the Northwest Territories to make enquiries of any person, other law societies, any government, any official or body, including the police or academic authority, with regard to any of the statements in this application or in any document provided in connection with this application. I authorize any law society of which I am or ever have been a member or any other persons or organizations enquired of, under this authorization, to provide all information requested.

8. I consent to receiving emails from the Law Society of the Northwest Territories apprising members and other interested parties of relevant information such as, but not limited to, key dates, meetings, events, general community notices and professional development opportunities. I understand that I may withdraw my consent at any time by clicking the "unsubscribe" link at the bottom of the emails. I understand that if I unsubscribe from the emails I assume full and sole responsibility for regularly visiting the website of the Society for regulatory and other Notices as well as general information relevant to my membership in the Society.

Dated at _____ on _____, 20 _____

(signature of applicant)

The personal information collected in this form will be used by the Law Society of the Northwest Territories for one or more purposes contemplated by the *Legal Profession Act*, the *Rules of the Law Society of the Northwest Territories*, the *Code of Professional Conduct*, or a resolution of the Executive, and will be accessible to all departments of the Law Society and where applicable the Alberta Lawyers Insurance Association. The information may be used or disclosed by the Society, now or in the future, for regulatory purposes, including Society investigations and proceedings. We may contact you to obtain additional information, or to obtain clarification on the information you provided. Should you have any questions about the collection, use or disclosure of this information, please contact the Executive Director of the Law Society at (867) 873-3828.